

Groton Public Library Board of Trustees  
Minutes of Meeting November 15, 2016

Present: Linda Bonavia, Sara Knobel, Jennifer Morey, Frank Satterly, Sheri Shurtleff, Pam Vitale, John Watkins

Call to Order: President Linda Bonavia called the meeting to order at 7:04 p.m. The Board recited the Pledge of Allegiance.

Agenda: The agenda was accepted as presented.

Approval of October 11 and October 27, 2016 Minutes: A motion was made by Frank and seconded by Pam to accept the minutes as submitted. The motion was carried unanimously.

Special Action: A motion was made by Sheri, seconded by Linda to appoint Kira Hyde as Provisional Senior Library Clerk beginning November 14, 2016 for 35 hours a week at \$13.00 per hour. Sara is still seeking to fill the open Library Clerk position.

A motion was made by Sheri, seconded by John, to make a salary adjustment to the Library Executive position in compliance with FLSA. This would be an increase in monthly pay from \$3846.60 to \$3956.33 beginning December 1, 2016. The motion was carried unanimously.

Discussion followed regarding equal pay for additional responsibilities given to Library Clerks. This discussion was tabled.

Finance Report and Action on Warrants: Sheri made a motion to approve the warrant in the amount of \$5868.38. This motion was seconded by Linda and carried unanimously.

Buildings and Grounds: The GPL Garden was selected by the Tompkins County Community Beautification Committee in the category of Civic Associations to receive an award. Mary Roberts and Chris Griffin of the Friends accepted this award at a dinner at La Tourelle in Ithaca on November 10, 2016.

Concern was expressed by some Board members over the appearance of the grounds behind the Library. Garden debris has been discarded there and is unappealing. Discussion followed about how to clean this area up. Sheri volunteered to contact the Village for help or suggestions.

Library Executive's Report: The Library had another busy month with programs such as Family Movie and Tween Nights. Several future events are planned for coming months including a Cooperative Extension program beginning in January 2017 called "Planning Community Cafes."

Committee Reports: Expansion and renovation of the Library is still being actively pursued. At a public meeting on October 27, 2016 in the Groton Town Hall, a decision was made by unanimous vote to hire AND/CT Male to do a feasibility study in the amount of \$8500.

A survey was done by Brian Klumpp with copies given to Lee Shurtleff, Frank Satterly and Sara Knobel. Lee Shurtleff will provide a letter of intent regarding the donation of his land. Sara will compose and present this letter to Lee for his review and signature.

Unfinished Business: The Friends of the Groton Public Library report was given by Jennifer. Their executive board voted to spend up to \$700. on the restoration of the Library's charter. They will pursue fundraising designated toward this project to defray some of the \$800. estimated cost.

New Business: The Town of Groton will be celebrating its 200<sup>th</sup> anniversary in 2017. The Groton Library will be celebrating the 100<sup>th</sup> anniversary of the opening of its building in the same year. Discussion followed on how to form a committee to implement this celebration. Sara offered to send an email after January 1, 2017 to recruit interested people.

Adjournment: John moved to adjourn the meeting at 8:38 p.m. Pam seconded this motion which was carried unanimously.

Next meeting: December 13, 2016 7 p.m.

Respectfully submitted,

Jennifer Morey  
Secretary