

Groton Public Library Board of Trustees Special Meeting Minutes  
October 27, 2016 1:00 p.m.  
Groton Town Hall

Present: Linda Bonavia, Sara Knobel, Jennifer Morey, Frank Satterly,  
Sheri Shurtleff, John Watkins

Excused: Pam Vitale

Call to Order: President Linda Bonavia called the meeting to order at 1:19 p.m.

The purpose of this meeting was to select an architectural firm to do a feasibility study concerning a possible addition and renovation to the Groton Public Library building. The following three firms submitted bids:

- 1) Pamela Kingsbury Architects
- 2) Architecture and Design (AND) and CT Male
- 3) Dende Engineering Structural Consultants

Discussion followed comparing what items each firm proposed under their submitted services and fees.

Frank made a motion to accept the proposal submitted by AND/CT Male in the amount of \$8500.00. This motion was seconded by John and was carried unanimously.

A motion was made by Linda to contact AND/CT Male to inform them of the Board's decision. AND/CT Male will be sent the contract included in the proposal packet after it is signed by the Board President, Linda Bonavia. This motion was seconded by Jennifer and carried unanimously.

Executive Session: Sheri moved to go into Executive Session at 1:53 p.m. to discuss a personnel issue. This motion was seconded by Linda and carried unanimously. Upon a motion made at 2:00 p.m. by Linda and seconded by John the Board returned to regular session.

Adjournment: John moved at adjourn the meeting at 2:01 p.m. and this motion was seconded by Linda and carried unanimously.

Respectfully submitted.  
Jennifer Morey  
Secretary