

Groton Public Library Board of Trustees  
February 14, 2017 Meeting Minutes

Present: Linda Bonavia, Sara Knobel, Jennifer Morey, Frank Satterly, Sheri Shurtleff, Pam Vitale, John Watkins

Call to Order: Meeting was called to order by Linda Bonavia President at 1:00 p.m. The Board recited the Pledge of Allegiance.

Approval of Agenda: Agenda was approved as presented on a motion made by Linda and seconded by Pam.

Approval of Past Minutes: No corrections were made at this time. A motion was made by Pam to accept the minutes and seconded by Linda. This motion was carried unanimously.

Financial Report: Sheri moved to approve the warrant for the amount of \$6305.94. John seconded the motion which passed unanimously.

Library Executive's Report: Drew Montreuil compiled a 2016 staff development report which was presented to the Board. This sheet documented the many ways that the Library staff enriched their skills and knowledge during 2016.

Two new pages were hired, Aiden Babcock and Greg Pinkowski. The cleaner position will be open at the end of March.

A public meeting will be held on Thursday, February 16 at 4:30 in the Library. David D'Amore from A and D Design will be presenting conceptual drawings of the proposed renovation/addition to the Library. Input from the audience is invited.

Unfinished Business: Concern was expressed by some Board members about why the decision to close the Library was made on recent school snow days closings. Sara explained her reasoning and agreed to carefully review each situation before making the decision to close.

The Board of Trustees is in the process of establishing an expansion or advisory committee of 5-6 members. Many people have expressed interest in serving on this committee. No final decisions have been made.

Pam and Sheri have agreed to be on the planning committee for the 100<sup>th</sup> celebration of the opening of the Library.

The Board of Trustees will continue to meet on the second Tuesday of the month at 1:00 p.m. This is a temporary experimental time change. New Business: Evaluations for the Library Executive are due to John Watkins by February 24<sup>th</sup> at the budget meeting to be held at the Town Hall conference room at 1 p.m.

There are three Trustee positions open on the Board of Trustees. Petitions to fill these seats are due to the School District Clerk by March 24, 2017.

The Library budget will be made public on April 18, 2017 prior to the budget and Trustee vote at the Annual Meeting on April 25, 2017.

The next regular meeting of the Board has been rescheduled to March 7, 2017 at 1:00 p.m. due to Trustee conflicts with the normal March 14<sup>th</sup> date such that a quorum would not be possible on that date.

The meeting was adjourned at 2:33 p.m. on a motion made by John and seconded by Pam which was carried unanimously.

Respectfully submitted,

Jennifer Morey  
Secretary