

Groton Public Library Board of Trustees  
Meeting Minutes March 7, 2017

Present: Linda Bonavia, Sara Knobel, Jennifer Morey, Frank Satterly, Sheri Shurtleff, Pam Vitale, John Watkins, Community members, Dewey Dawson, Thomi McIntyre and Janet Watkins

Call to Order: President Linda Bonavia called the meeting to order at 12:59 p.m. The Pledge of Allegiance was recited.

Special Fundraising Presentation: Janet Watkins presented numerous ways to fund raise for the new Library addition. She sees no problem raising the necessary funds and believes this venture is totally “doable.”

Approval of Agenda: The agenda was approved as presented on a motion made by Frank and seconded by Pam.

Approval of Minutes: The meeting minutes of February 14, 2017 were approved by a motion made by Sheri and seconded by John. Minutes of the the February 16, 2017 meeting were approved by a motion made by Linda and seconded by Pam. Both motions were carried unanimously.

Finance Report and Action on Warrants: Sheri made a motion to approve the warrant 0104-LFAPO-9-1 in the amount of \$7,757.44. John seconded this motion and it was carried unanimously.

Library Executive’s Report: Sara circulated her report to Board members. Programs have been very successful as well as well-attended. Sara has submitted various grant proposals. Circulation statistics are up from previous years.

Committee Reports:

Expansion Committee: The Expansion committee will be comprised of the following individuals: Jim Hovanec (local businessman and contractor), Mary Roberts (Friends of Library), Frank Satterly (community), Sara Knobel (Library executive), John Watkins (Board member) and possible one additional member.

Because the Library is a medium zone, a variance will be needed in order to expand the proposed building to the planned dimensions. Frank. Sheri

and John will set up a meeting with Lee Shurtleff to discuss plans for the addition.

Evaluation Committee: The Board will meet on Monday, March 21 at 1:00 in the Town Hall conference room to complete the Library Executive evaluation for 2016.

Unfinished Business: Jennifer Morey reported on Friends of the Library updates. Pam and Sheri discussed plans for the 100 Year Celebration of the Library building opening. This celebration is scheduled for September 14 and 16, 2017.

New Business: Sheri and Sara have been working on the 2017-2018 budget. There will be a budget increase which remains under the tax cap. Frank made a motion seconded by John to accept this budget. This motion passed unanimously. The budget will be made public April 18, 2017 and the budget vote and election of new trustees will take place at the Annual Meeting on April 25, 2017.

Period of Public Expression: Community member Thomi McIntyre was in attendance and expressed a desire to serve on the Board of Trustees. She took a petition for that purpose. Several other petitions are already in circulation. Three openings exist for terms commencing on July 1, 2017.

Adjournment: John moved and his motion was seconded by Frank to adjourn at 2:55 p.m.

Respectfully submitted,

Jennifer Morey  
Secretary

Next Meeting: Tuesday, April 11, 2017 1:00 p.m.  
Groton Public Library