

Groton Public Library Board of Trustees

Minutes June 13, 2017

Present: Linda Bonavia, Sara Knobel, Jennifer Morey, Frank Satterly, Sheri Shurtleff, Pam Vitale, John Watkins *Other Guests: Sandy Ferris, Thomi McIntyre*

Call to Order: President Linda Bonavia called the meeting to order at 12:59 p.m. The Pledge of Allegiance was recited.

Approval of Agenda: The agenda was amended to include a resignation letter submitted from Frank, then approved, on a motion made by Frank and seconded by John. The motion carried- 6 ayes

Approval of Minutes: The meeting minutes of May 9, 2017 were accepted as presented. Sheri recommended that the BOT have a chance to preview the minutes within two weeks after a BOT scheduled meeting. Meeting minutes remain in draft form and are not official until they are approved by the BOT.

Finance report and Action on Warrants: Warrant 0142-17LFAP12-1 in the amount of 22,643.65 was approved on a motion made by Sheri and seconded by Pam. The motion carried- 6 ayes.

In an effort to reduce the amount of monthly paper reports, Sheri made the suggestion that the BOT use the information that Sara sends out monthly by email. It may not be necessary to print and distribute all the paperwork at each monthly BOT meeting. Maybe the Board could just periodically do a review of specific paperwork. No decision was made.

Building and Grounds: Thanks to FOGPL and other community members, the flower beds are looking good. The spring mechanism on the front door was replaced.

Library Executive's Report: Official BOT meeting minutes from 2010 to present are now available for public access. Meeting minutes have been available electronically in the past, but now they are also available in print form. They are kept in Sara's office in a special notebook. All programming is running smoothly with good attendance. The Library is averaging six more patrons daily compared to this time last year.

Committee Reports: No official meetings have been held as yet for the Expansion and the Development committees. John has been trying to get some of the background details worked out first (zoning, meeting with Lee Shurtleff, communicating with David of AND)

Unfinished Business: FOGPL report given by Jennifer. The FOGPL have asked for permission to refurbish or replace the Library sign in the front garden of the library. It was

determined by the BOT that the sign was structurally sound and refurbishing it would be beneficial to it's longevity.

An update on the 100th year celebration was given by Pam and Sheri. A banner has been ordered and should be arriving with the next few weeks.

New Business: Sara reported that no decision has yet been made regarding how many hours of training that a trustee must have yearly.

Frank Satterly submitted a letter of resignation to the BOT effective July 1ST, 2017. It was accepted with regret on a motion made by Sheri, seconded by Jennifer. The motion carried- 6 ayes.

Linda Bonavia's term expires June 30th, 2017.

The Board expressed their heartfelt thanks to these two Board members. They will be missed.

Period of Public Expression: There were no comments from the public

Adjournment: On a motion made by Pam, seconded by John, the meeting was adjourned at 2:47 p.m. Motion carried-6 ayes

Next meeting: July 11, 2017

Respectfully submitted,

Jennifer Morey

Secretary