

Friends of The Groton Public Library

Annual Meeting

Groton Public Library

Monday, April 23, 2018

The meeting was called to order at 7:05 p.m. Present were Sue Haynes, President; Linda Willis, Vice President; Kim Slocum, Treasurer; Amber Carmon, Chris Griffin, Pat Gaines, and Mary Roberts, Board members. Also attending were Jo Senecal, Pauline Satterly, Teri Donlick Lucy Dates, Laura Watson, and Matt Sparling. Jenny Morey, from the Library Board also attended.

Announcements: An outline of ways library Friends organizations work, and support libraries was reviewed.

A few more volunteers would be helpful to add to the short list of page subs.

1) 2017 Financial Statement

- The 2017 financial statement was presented (attached) along with the 2018 YTD statement.
- Gabe Petrella at Groton Bank handled 2017 audit process. It was suggested FOTGPL work with a CPA on an ad hoc basis for future year's audits.
- Discussion on FOTGPL fund alternative options (currently in checking account) such as a money market etc as account builds
- A statement of final transfer of funds from CCE never received.
- The expansion fund is off to a good start.
- Tax filing for 2017 in progress.
- CHAR500 form completed and up to date.

2) Projects & Committees

A. Capital Campaign

The Groton Public Library Board of Trustees has approved an architect and is pursuing plans. Friends will be the fundraising arm. Mary R is the liaison for Friends for the Construction Committee for the Campaign. Suzanne Smith Jablonski of the Tompkins County Library Foundation has volunteered to serve on the capital campaign, which eliminated the need for a campaign consultant. Carl Haynes will be chair of the fundraising committee, and Gary Watrous will serve on the committee. NYS construction grant for \$125k has been tentatively approved – awaiting official letter. The library pledged a match of \$125k. Fundraising Quiet Phase will take place over the summer to be completed before the 8/31 deadline for next round of the grant application process. Application ask can be for greater amount if so raised. A Campaign for the Library Expansion Referral form was handed out to Friends for suggesting potential donors.

B. Book Sale

Book Sale date set for 8/24, 25. Volunteers needed; work continues with book sorting, fine tuning categories. It was noted that Eric Pryor is the new GCS football coach and will send players to help out with setup on Thursday evening. Volunteers can work on sorting books during closed hours if staff are in house.

C. Gardening

Mary will provide some dates for Linda to send out an email to Friends for a library garden work date. Tentatively Thurs 4/26, 11:30.

D. Historical GPL Portraits

Library historic photos and cameos will be labeled and framed starting with the ones over the fireplaces. Descriptive labels will be placed to the side of each one.

E. Bylaws revisions and conflict of interest

Sue H participated in a webinar on library Friends reporting requirements. Connection made to Law NY and suggestions for changes to bylaws were made. Friends will meet later in the month to revisit current bylaws. Conflict of Interest should be signed each year. All seven board members signed the form for 2018.

F. LFL

Mary has been replenishing the Little Free Libraries. It was suggested that anyone can replenish as the need arises. Prefer books be stamped with Friends' designation but not necessary. (Sue has the stamp at her house.)

G. Book Sale – Old Home Days 8/23-25 (see comments under B)

H. Santa Photos

I. TCPL Friends Community Grant application has been submitted for 2018 requesting the full \$1K amount requesting support for bilingual children's books as well as books on disabilities, cancer, and death, and books on different holidays other than Christmas.

3) New Business

A. Vote on start-up for money for capital campaign

Chris Griffin made a motion to use funds from the donation made in memory of Roy Fairbanks amounting to \$525 to go toward seed money for Capital Campaign expenses for the expansion project. Motion seconded by Pat Gaines. Approved.

B. Funding Dan the Snakeman

Amber Carmon made a motion to fund Dan the Snake Man in 2018 for up to \$400. Motion seconded by Mary Roberts. Approved.

C. Election of Executive Board

Current board members, Sue Haynes, Pat Gaines, Chris Griffin and Amber Carmon's appointments are up this year. They agreed to stay on.

Pauline Satterly made a motion to (re)elect the current slate of Executive Board officers. **Sue Haynes, President; Linda Willis, Vice President; Kim Slocum, Treasurer.** Motion seconded by Mary Roberts. Approved

It was noted Suzanne Smith Jablonski suggested FOTGPL and GPL trustees all provide \$ support to Capital Campaign as a way to show these entities outward support and confidence in the project.

A referral form for board members to provide a list of potential donors was handed out and preliminary discussion of best way to reach potential donors via social media.

A Conflict of Interest (COI) Acknowledgement form (COI emailed to everyone) was passed out for board members to sign. Listing potential conflicts and signing off the COI will be a yearly task.

Amber Carmon made a motion to adjourn the meeting. Motion seconded by Chris Griffin. Approved. Meeting was adjourned at 8:30 pm