

**Groton Public Library Board of Trustees**  
**Meeting Minutes of September 10, 2019**  
**5:30 p.m. in the GPL**  
**Draft**

**Present:** Monica Dykeman, Sara Knobel, Jennifer Morey, Linda Nobles, Sheri Shurtleff, Pam Vitale, Chris Williams *Excused:* Kelly Smith  
*Guest:* Aleaha Gulini

**Call to Order:** Meeting was called to order at 5:33 p.m. by President Sheri Shurtleff. All BOT members recited the Pledge of Allegiance to the American flag.

**Adoption of the Agenda:** The evening's agenda stands as presented.

**Approval of August 13, 2019 Meeting Minutes:** Meeting Minutes stand approved as presented.

**Personnel Action Report:** A motion was submitted by Monica and given a second by Pam, to hire Kyle Sturmer as Cleaner of the GPL starting September 11, 2019. He will work 3-4 hours a week at a rate of \$13.50 per hour. The motion carried unanimously.

**Finance Officer's Report:** After reviewing Warrant: 0029-20LFAP03-1 in the amount of \$7,342.88, a motion was given by Linda to approve the Warrant. A second was given by Monica and the Warrant was approved as presented.

After a review of Receipts and Disbursements, there was an adjustment made to reclassify some money to account #243. Chris made a motion to move this money, with a second from Monica. Motion carried unanimously.

**Expansion Project Report:** Nothing to report at this time.

**Library Executive's report:** August was a busy month at the Library. Free lunches were given out to an average of 30 children daily. There is about \$475.00 remaining in the monies that generous donors supplied to finish off the free lunch program for the last three weeks of August. That money will be used for food as needed during school breaks. There is a new Adult Game night with Dana starting Thursday, September 19, 2019. This will be every 1st and 3rd Thursday of each month. Four **Healthy Tuesdays** were held with approximately 132 attendees. The NYS Construction Grant was submitted August 30, 2019. Sara is working on a CAP (Community Arts Program) Grant also.

**Friends of the Library:** Nothing to report at this time.

**Period for Public Expression:** No discussion to report

**Adjournment:** This Public Meeting of the BOT was adjourned at 6:10 p.m.

*Policy meeting* for September 2019 was cancelled.

*Next monthly meeting* is set for **October 8, 2019 @ 5:50 p.m. in the GPL**

Respectfully submitted,  
Secretary  
Jennifer Morey