

Groton Public Library Board of Trustees
Meeting Minutes of December 10, 2019
5:30 p.m. in the Groton Public Library
Draft

Present: Sara Knobel, Jennifer Morey, Linda Nobles, Sheri Shurtleff, Kelly Smith, Chris Williams *excused:* Monica Dykeman, Pam Vitale

Call to Order: Meeting was called to order at 5:36 p.m. by President Sheri Shurtleff. The Pledge of Allegiance to the American Flag was recited by all present.

Adoption of the Agenda: The agenda was adopted as submitted.

Approval of the November 12,2019 Meeting Minutes: After a few corrections, the Minutes of November 12, 2019 were approved as presented on a motion given by Kelly and a second by Chris. Motion passed unanimously.

Personnel Action Report: Nothing to report at this time

Financial Officer's Report: Linda made a motion to approve Warrant: 0067-20LFAP in the amount of \$4,050.28. This motion was given a second by Chris and carried unanimously.

Expansion Project: Sheri gave the BOT an update on the Expansion project. Jim Turner has reviewed all the final Construction documents and given us his "stamp of approval". The SAM money has been approved for the GPL by the State of NY. Sara will be posting a Legal ad in the local newspaper within in the next few weeks.

Library Executive's report: _Sara presented the BOT with a November 2019 Director's report. The Monthly Community meal, which was a turkey dinner with all the fixings, fed 131 people. The four Healthy Tuesday had 187 participants. The GPL was awarded a Park Grant in the amount of \$2,100.00 for Sara to attend a 'Farm to School ' conference in Albuquerque, New Mexico in April of 2020 for a week. Carpets in the Library have been cleaned. The GPL is now selling TCAT tickets. Only cash or checks will be accepted. Kayli has put together a new book display on Kindness with free hats given out to the youth.

Friends of the Library's report: Jennifer reported that the FOGPL are currently doing a Membership and Renewal drive. A reminder on Pledge letters have also been sent

out Photos with Mr and Mrs Santa Claus was held on Saturday, December 7, 2019 with about 20 attendees.

Period of Public expression: No Public present

Adjournment: This Meeting was adjourned at 6:15 p.m.

**Next monthly BOT meeting will be held January 14, 2020 at 5:30 p.m. in the GPL.
*It will be preceded by giving the BOT's a tour of the building.***

Respectfully submitted,
Jennifer Morey
Secretary