

Friends of the Groton Public Library

Annual Meeting Minutes

Monday April 22, 2019

The meeting was called to order at 7:05 p.m. Present were Sue Haynes, President; Linda Willis, Vice President; Kim Slocum, Treasurer, Chris Griffin, Pat Gaines, and Mary Roberts, Board members. Board member, Amber Carmon was absent. Also attending were Jo Senecal, Pauline Satterly, Rose Tucker, Laurene Kushner, Sherry Nedrow, Joan Donovan, and Cathy Klimaszewski, Jenny Morey, from the Library Board also attended.

1. 2018 Annual Financial Report

- A. Annual Statement - Kim Slocum reviewed the 2018 financial report. (See attached) Of note, the \$88,792.34 bottom line total does not include the value of 200 shares of donated stock valued currently valued at \$15,805.85. FOGPL.
- B. Audit - The 2018 audit was conducted by Chuck Rankin, the recently retired Village of Groton Chief Fiscal Officer, at no charge as in previous years. No problems were found. **Kim Slocum will search for a new auditor for 2019. Linda Willis will also check with her coworker (a CPA) to see if she might be willing to do it as well.**

Tax Filings - The tax filings are currently with Amy Winters.

2. Committee and Updates

- A. Expansion & Capital Campaign Update: Carl Haynes updated the board on current status of the construction project. Hoping to get new bids for the combined interior renovations and addition by late June or early July. That would allow time to submit an application for another construction grant, along with a matching contribution which would cover furnishings etc.

Rose Tucker noted that a description of the campaign including renovations and floor plans will go out in May for alumni. A suggestion was made to have drawings available at Alumni reunion picnic but it was noted that program directs alumni to the library for viewing.

- C. Book Sale – Linda Willis reported that book sale has been suspended this year due to construction and lack of space for sorting. Possibility of a small sale in the fall when construction has concluded. A question re help packing up actual library books for storage was not likely because books have to be taken out of circulation and catalogued.
- D. Gardening –Mary Roberts reported the gardens are in pretty good shape. She and husband, Bill, cleaned up the grasses but need more mulch for the gardens in general. **Mary will schedule a couple of workdays– one for cleanup and one for mulch. (First one set for Thurs 4/25 beginning at 10:30 am.)** Linda Willis will send out an email requesting volunteers.) Sara requested an edible area along the fence in keeping with the school nutrition theme. Mulch will be used for that garden too.

Sue H motion for Mary at her discretion to purchase mulch and plantings up to \$200 (mulch suggestion- 2 yards of clean mulch (vs the village free supply which isn't as clean and creates more maintenance) with ½ compost, ½ triple blend.). Motion seconded by Chris G. All approved

- E. Historic Portraits – Cathy Klimaszewski and Rose Tucker worked together to write brief descriptions and for labels for all the historic portraits and the dog sculpture. The labels will be framed and placed next to the items instead of mounting on the wall to avoid damaging the surface. **Cathy will email the wording to Sue for everyone to see.** Also discuss was a stand for the Balto sculpture.

Suggestion was made for making a label/plaque with a history of the building. Rose will be/or is writing a book on the history of the building with the proceeds to go to the library. Remaining charter restoration balance may be used to finish up the portrait project.

- F. Santa Photos – The Santa event will continue this year. Mary may have a lead on a Santa/Mrs Claus combo.
- G. LFL - Friends should feel free to stock the LFLs and/or help themselves to books. The typewriter display may need repair as moisture is getting inside and could rust the machine. **Mary/Chris will talk to Dick Slocum about looking at the situation.** Dianne Benson continues to take care of the elementary school LFL. Books are made available at Sykes park in the summer. It was noted that instances of vandalism are becoming a problem for LFLs in some cities/towns. So far, Groton has been spared.
- H. Bylaws revision – A committee meeting to discuss Bylaw revisions and updates, will be scheduled at a later date.

3. New Business

- A. Conflict of interest Statements to be signed by board members. *Note: – Forms will handed out at next meeting of the FOGPL.*
- B. Support of summer programming – **Sue H - motion for FOGPL to support Dan the Snake Man again this summer 2019. Motion seconded by Chris G; all approved.**
- C. Other business

Pat G - motion for FOGPL to purchase a membership in the NYS Friends of the Library for \$50. Motion seconded by Chris G. All approved.

Discussion of membership dues. It was discussed making up a standard form for membership to be sent out every January, then do a drive for special projects as they arise. It was suggested to check out the NYS library association website (www.nyla.org/friends), or attending other library meetings in the area for idea on promoting and increasing membership. A subcommittee was formed, consisting of both FOGPL Exec. Board members and Friends members: Pat G, Rose Tucker, Pauline Satterly, and Linda Willis, to propose a policy for membership renewals on an annual basis and to develop the new membership form. **LGW will email Rose Tucker with everyone's email address.**

Meeting was adjourned at 8 pm.