

Groton Public Library
Board of Trustees Meeting Minutes
January 14, 2021 at 5:30 pm
Remotely via Zoom
DRAFT

This Board Meeting was called to order at 5:30 pm by President Sheri Shurtleff

Adoption of Agenda: Agenda stands as submitted

Roll Call by Secretary, Jennifer Morey:

All Present: Monica Dykeman, Sara Knobel, Jennifer Morey, Linda Nobles, Sheri Shurtleff, Kelly Smith, Pam Vitale, Chris Williams

Approval of Minutes from December 10, 2020: Pending a few typo's, the Minutes stand approved as submitted.

Approval to pay Warrants (including Renovation and Addition \$'s):

Warrant: 0069-21LFAP06- 1 December to the amount of \$112,007.71 was approved for payment by a motion given by Sheri. Monica gave a second and the motion carried unanimously.

Personnel Action: Nothing to address at this time.

Increase Contract for the Clerk of the Works: After much discussion, a motion was presented by Chris, to increase the salary of Jim Turner from \$24,000.00 to \$29,500.00. The motion was given a second by Pam and carried unanimously. This would extend the time that Jim Turner would be "Clerk of the Works", with pay, to the completion of the GPL project. Jim's help and expertise has been invaluable and the Board would like to acknowledge his hard work of keeping the project proceeding so smoothly.

Expansion and Renovations Project Update: Sheri presented the Board with an update of the Library project.

There was a "Change Order" of \$3,898.00 for improving the Emergency exit door set up. GPL has to comply with ADA (American with Disabilities Act). Jim T has been working on revamping the hot water system. It is taking too long for the hot water to reach the faucets, so Jim is looking into a recirculation system, with a timer. There is no official "Change order" quite yet though.

The new Children's room has been painted and a new rug has been laid. The nice,used furniture from the Seymour Library should be arriving on January 18, 2021.

The appliances have been ordered and should be delivered in about 3 weeks. We are hoping for a Certificate of Occupancy by the end of February.

Update from the Library Director: Sara reports that the GPL is still not quite ready to open on Friday nights from 4-7 pm in person. Hopefully, this will be initiated by the beginning of February.

Curbside pickup is still proceeding well. Movie and craft bundles are available for use. Sara plans to make her old office into a Loan Closet for public use. Patrons would sign out items to use, similar to how books are now loaned out. These items might include a springform pan, weed eater, electric heater, steam cleaner and other occasionally used items.

Update from Friends of the Groton Public Library: The old brass lamps have been refurbished and the FOGPL are now exploring ways to do the same for the shades on the lamps. Most of the shades have already been stripped of their blue paint and are back to their original brass look. Chris Griffin and Sue Haynes have expended a lot of time and “elbow grease” into polishing and buffing two of the shades. Monica suggested that perhaps there might be an interested local STEAM student from the GPS system who might like to help with this project.

Period of Public Comment: Nothing to report at this time

This BOT meeting was adjourned at 6:04 pm

Next scheduled meeting is February 11, 2021

**Respectfully submitted,
Jennifer Morey
Secretary**