

Groton Public Library Board of Trustees

Library Mission: To promote literacy by providing a wide range of reading for all ages in many formats and to serve as a center for community information services.

Minutes

September 9, 2021 Regular Meeting - 5:30 p.m. at the Library

- Adoption of Agenda - As Presented
- Roll Call - 5 Trustees and Sara Knobel were present
 - Sheri Shurtleff
 - Monica Dykeman
 - Linda Nobles
 - Kelly Smith - **excused**
 - Chris Williams - **excused**
 - Betty Conger
 - Kathy Howard
 - Sara Knobel
- Approval of Minutes from August 10 Meeting - As Presented
- Approval to Pay Warrant dated 9-1-21 \$12,021.00
 - Motion by: Linda Nobles Second by: Monica Dykeman Vote: 5 ayes, 0 nays
- Approval FLLS Free Direct Access Plan Document 2022
 - Motion by: Betty Conger Second by: Linda Nobles Vote: 5 ayes, 0 nays
- Personnel Report
 - Resignation - Kayli worked her last day in August (did not submit resignation letter)
 - New Student Pages - Braedy Dilger, Cooper Hewitt, Luke McIntyre, Shyanne Schoner
 - Aiden fills in as page when needed; Sara plans to hire one more student page.
- Update on Grand Opening Celebration - Canceled due to Covid restrictions
 - Video Introduction of Expansion & Renovations - Carl Haynes has engaged Gregg Kiehl to produce a 3-D video tour of the library which will be made available to our campaign donors and the public when completed.
- Update on Plan for New Technology with Potential Donation - Sara reported on the meeting organized by Carl Haynes with a potential donor. She praised staff members Aaron, Ryan and Aiden for their excellent work in researching, developing, and presenting the proposal.
- Review Worksite Exposure Plan (HERO Act), Activate per NYS Designation of COVID-19 Risk, and Assign Enforcement Responsibilities to Sara Knobel
 - Motion by: Monica Dykeman Second by: Kathy Howard Vote: 5 ayes, 0 nays
- Acceptance of Proposal from Glenn Fritts, CounTree Landscaping
 - Side entrance: small patio \$1,575 ; plantings \$590
 - Motion by: Betty Conger Second by: Monica Dykeman Vote: 5 ayes, 0 nays
- Update from Library Executive
 - Update on hours & food programming - Beginning September 14, distribution of the donated food will begin at 12:30 and will take place in the new community room. Food distribution will no longer take place in the front of the library.

- Pat Berry has been on an extended leave of absence and was granted up to 24 hours to work from home on the Community Read Program which she coordinates with the elementary school.
- Update from Kelly - Buildings & Grounds - Kelly was absent; no report.
- Update from FoGPL - working on update letter to campaign donors.
- Update on NYS Open Meeting Laws - amended until 1/15/2022
- Adjournment 6:40 PM

Next Meeting: October 14, 2021

Submitted by,
Sheri Shurtleff
Secretary, pro tem