

Groton Public Library Board of Trustees

Library Mission: To promote literacy by providing a wide range of reading for all ages in many formats and to serve as a center for community information services.

Minutes

June 9, 2022 Regular Meeting - 5:30 p.m. in Library Great Room

Called to Order @ 5:33PM

- Adoption of Agenda
- Roll Call of Trustees and Others
 - Sheri Shurtleff - present
 - Monica Dykeman - present
 - Kelly Smith - present
 - Chris Williams - present
 - Betty Conger - present
 - Kathy Howard - excused
 - Sara Knobel - Library Executive - present
 - Pat Berry - Recording Secretary - present
 - Cathy Klimaszewski - Trustee Elect - excused
 - Mary Meeker - Trustee Elect - present
 - Betty Yaichuk - Trustee Elect - present
 - Pam Vital - Guest - present
- Approval of Minutes from May 12 2022 Meeting
Betty Conger made a motion to approve the May 2022 Minutes, Kelly Smith seconded. So Moved.
- Approval to Pay Warrant in the amount of \$7,751.17
Sheri Shurtleff made a motion to pay the warrant. Monica Dykeman seconded it. So Moved. June's warrant will be discussed and approved at the July reorganizational meeting.
- Nomination of 2022-2023 Board Officers
Discussion - reminder that at the July organizational meeting election of officers must occur.
- Discussion of July Reorganization Meeting Date
Need to hold ASAP- July 7, 2022 at 5:30. A motion was made by Monica Dykeman to hold the reorganizational meeting on July 7, 2022, seconded by Kelly Smith. So moved.
- Oath of Office for New Trustees
Within 30 days of the beginning of their term the new officers will have to go to the Town Office to take the Oath for the Board of Trustees. Please let Sara know when completed.
- Schedule New Trustee Orientation
 - Passed out Orientation section of Handbook,
 - Schedule an Orientation for the Board, possibly with Sara Gosglowski from FLLS, also meet the staff, etc.
 - New Board trustees need to complete the Sexual Harassment Trainings.
 - Need to get back to Policy reviews.

- Personnel Report - none at this time,
- Extension Request for NYS Library Construction Grant #2 - This extension has been approved.
- Update from Library Executive - Sara Knobel
See report
- Buildings & Grounds Update (if any) - Kelly Smith
 - Kelly looked up tables for the patio and gave examples of them to Sara.
 - There was an update on the names that are misspelled on the Wall of Recognition plaque - it cannot be fixed.
 - Repointing on the bricks - was discussed
 - Need to research an alternate online storage for board packet materials - Monica will look into
- FoGPL Update (if any) - Kathy Howard
 - Letter to Sheri Shurtleff of gratitude for her service to the library - read by Betty Conger.
 - Declaration for Sheri from the Village of Groton's Mayor declaring June 9th Sheri Shurtleff Day
- Adjournment 6:23

Next Meeting: July 7, 2022 @ 5:30PM